

Deadline: December 20th, 2024

## How to fill out your online application <https://preuss.schoolmint.net/signin>

### 1. Create an Account

mint | Online Enrollment System

Thanks for your interest in Preuss!

**The Application Deadline is December 20<sup>th</sup> 2024 at 11:00 pm No Exceptions!**

Please request your IRS transcript or submit any other supplemental information to provide your income information . Not providing this information correctly can prevent the student from entering the lottery.

Log In

Email Address or Mobile Number Forgot Username?

Password Forgot Password?

Ready, Set, Go!

Click "Sign Up"

If you don't have an account Please Sign Up first.

Language: English

English  
Español  
Tiếng Việt

You can change the language

### 2. Enter your information

Username: Email or phone number (type it twice)

Password: Type the same password twice

Thanks for your interest in The Preuss School! If you need access to a computer contact the admissions coordinator (858)822-0408

Sign Up

By signing up, you agree to the Terms of Service and Privacy Policy.

Let's Do This

Click here to begin

If you don't have an account Please SIGN UP first

If you already have an account Please log in

**Deadline: December 20th, 2024**

Click: The Preuss School UCSD

Student Dashboard The Preuss School UCSD

You haven't applied to any schools.  
Let's get an application started.

Start an Application

Click:  
Start an Application

### 3. Enter the Student's Information :

\*\*\*If you are applying for more than one student you only need **ONE account**

Please make sure you select the correct current grade and the grade the student will be in 2025-2026

Please select the school year you would like to apply to

2025-2026

Include the Student's information

Please click on your student's name

Dgdfg Gdfhg  
March 8th 1997  
3160 Governor Drive  
San Diego, CA 92122

Add another student

You can add a second student here

Current School

Is Dgdfg Gdfhg currently enrolled at The Preuss School UCSD?  
 Yes  No

What school is Dgdfg Gdfhg currently enrolled in? (REQUIRED)

Current School

Enter "Other" if you don't see your school, or "Not Applicable"

Current Grade

Fifth Grade

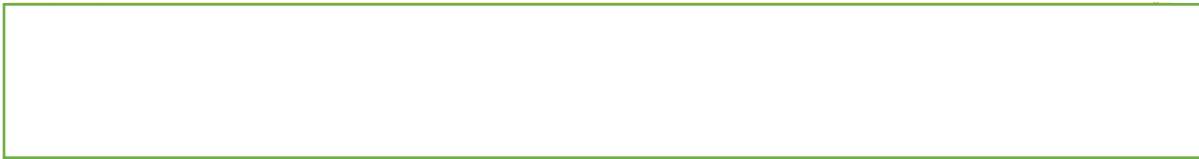
Grade Applying to

Sixth Grade

Click Next

Cancel Next

### 4. Select the school and correct school year. Select the 2025-2026 school year.



Map Satellite

Click the circle

Please click on the school(s) you would like to apply to

Filter by School Name

Select	School	Grades	Distance	Location	Website
<input type="radio"/>	The Preuss School UCSD	6 - 9	2 mi	See Map	Website

Back

Click next

Cancel Next

**Deadline: December 20th, 2024**

5. You may begin the application! **Everything with an asterisk (\*) is mandatory**
  - a. The STUDENT question should be answer in English
  - b. The PARENT/ GUARDIAN question can be answer in their home language.

6. IRS Form / Income 2023

Income Verification

For families/households with more than 8 persons, add \$9,953 for each additional person.  
Income is defined as before any deductions such as income taxes, insurance premiums, charitable contributions, and bonds.

All families who are low income per Federal Poverty Guidelines will receive a low-income preference. Families with an annual income that falls below 185% of the federal poverty level meet the low income preference for admissions.



Please upload your 2023 tax return or complete IRS transcript request form (preferred.) Student must be listed as a dependent on tax return. Your income will be verified though 2023 tax form 1040 or 4506-T transcript.

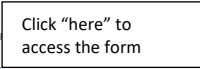
2023 Taxes

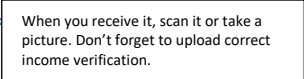
1. Upload a copy of tax form 1040, 1040A, 1040EZ, or 1040EZ-T
  - \* See example of 2023 tax form 1040 here
- 4506 - T (preferred)
  1. Download the form "Request for Transcript of Tax Return" by clicking [here](#) (Page 1)
  2. Complete each section of the IRS Transcript Request Form
    - \* 1a: Parent's legal name
    - \* 1b: Parent's social security number
    - \* 2a: Parent's legal name
    - \* 2b: Parent's social security number
    - \* 3: Current address
    - \* 6: Enter the tax form number requesting ( Choose only one: 1040 )
    - \* 9: Year requested - Enter 12/31/2023
    - \* Signature of taxpayer - Check box, sign and date
  3. Upload or mail the form to the Admissions Office
    - \* This form will be mailed to the IRS to request information about your 2023 income taxes.
    - \* It may take several weeks for the IRS to process this request. The earlier you submit your form, the earlier we can process your application.

\*\* If you did not file taxes, contact The Preuss Admission Office to 858-822-0408 \*\*

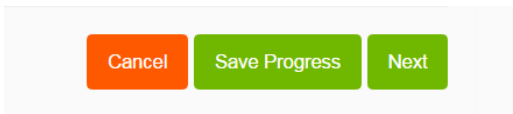
Please upload your 2023 Tax Form 1040 or 4506-T IRS Transcript Request Form (preferred)

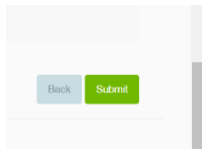




7. Save progress and log in later to keep working on application or Submit!  
On the bottom of the page



8. Review application before submitting
9. Submit! –or you can go back and edit.



**ONE APPLICATION PER STUDENT**

**PLEASE DOUBLE CHECK YOU ARE SUBMITTING THE APPLICATION FOR THE 2025-2026 SCHOOL YEAR**